

BELARUS VISA STEP-BY-STEP GUIDE

Thank you for considering **Travel & Visa Pro** for your BELARUS Visa Travel needs. You'll make an excellent choice if you use our services since our agency specializes in expediting Russian visas. Our travel professionals help you avoid delays, save money and time. Please follow our FOUR Steps instructions.

We must receive all required documents by our office before expediting your visa to Belarus



STEP ONE: Obtain, Complete, and SIGN these documents

- **A Valid Passport:** You have to MAIL us your current valid and signed U.S. passport. "Permit for Reentry" or "Refugee Travel Document" are also acceptable). Passport should be valid at least NINETY (90) days after your departure from Belarus. Also, you should make sure you have at least ONE (1) completely blank page for visas in your passport.

If your passport is about to expire or needs more pages, please contact us and we will help to obtain new, renew or add pages to Your passport.
- **One Passport Style Photograph:** We advice to go to a passport photographer since she/he is familiar with passport style photograph requirements. Photographs must be 2x2 inches in size. If you have a digital photograph, you can email it to info@russianvisaguide.com with Your First and Last name in subject line.
- **Visa Questionnaire/Application** Please COMPLETE and SIGN Your Belarus visa application form. We ask you to fill as much info as possible, but if you are not sure what to write for one question or the other please leave it blank. We will fill it ourselves rather than you fill incorrect information. You can always call **1-888-470-VISA (8472)** with your questions. Application is enclosed.
- **Travel & Visa Pro Visa Order Form** Please complete Travel & Visa Pro Visa Order Form (*see table below for processing time and fess*). This form gives us your name, address, exact shipping address for visa, and payment method. You do not have to fill order form for each applicant. If all visas are to be mailed to the same address, we just need one form and payment. Form is enclosed.
- **Visa Sponsorship/Invitation Letter/Confirmation/Voucher from Belarus:** You do not need to worry about it. Our complete visa service package includes Letter of Invitation (a.k.a. Confirmation, Voucher) for both business and tourist visas. If you have your invitation letter, please call us.

STEP TWO: Select Return Shipping method:

In order to keep our prices competitive, we ask you to pay for your visa return shipping from Brazil consulate to your address. Because we use our FedEx account regularly, we get volume discounts and are willing to share them with you. Please select your preferred return shipping method and add *SHIPPING FEE* to your payment.

IMPORTANT: Fees are given per address and includes shipment of up to THREE passports/visas. If you have FOUR passports or more going to the same address, please **add \$15.00:**

- o **FREE** -- Include Prepaid Self-Addressed Envelope
- o **\$15.00** -- FedEx Express Saver (4.30PM delivery on 3rd business day)
- o **\$20.00** -- FedEx Standard Overnight (3.00PM delivery on next business day)
- o **\$25.00** -- FedEx Priority Overnight (10.30AM delivery on next business day)
- o **\$39.00** -- FedEx SATURDAY Priority Overnight (12noon delivery on Saturday)
- o **\$39.00** -- FedEx Standard Overnight to HI, AK, PR (3.00PM delivery on next business day)
- o **\$39.00+** - FedEx INTERNATIONAL Priority Overnight (12noon delivery to Canada)

STEP THREE: Make a Payment:

Please add shipping and our visa expediting fees (see table below) together and provide us with payment. We accept the following payment types:

- By Credit Card (Visa, Mastercard, Amex).
- **PREFERRED METHOD:** By Check/Money Order. Make checks payable to “**TRAVEL AND VISA PRO**”
- By PayPal: Send payments to info@russianvisaguide.com

ALL PROCESSING TIMES ARE GIVEN IN BUSINESS DAYS

(5 BUSINESS DAYS PER WEEK MAX OR FEWER IF THERE ARE ANY HOLIDAYS)

Our fees already include official mandatory *invitation* from the Ministry of Foreign Affairs or Interior or a necessary *tourist voucher or invitation, consular fee, one overnight FedEx delivery to the Consulate or Consulate courier service and our service fee.*

| BELARUS TOURIST VISA (valid up to 30 calendar days) | | |
|---|------------------|------------------|
| Processing type---> | RUSH | BUDGET |
| Processing time --> | NEXT-DAY | FIVE (5) DAYS |
| Single ENTRY | \$232+\$59=\$291 | \$131+\$39=\$170 |
| Double ENTRY | \$434+\$59=\$493 | \$232+\$39=\$271 |

NEW SERVICE

**FREE PASSPORT
REPLACEMENT COVERAGE
FOR \$9.99 per person**

This affordable passport replacement program offers **FREE replacement of your passport if it has been lost, stolen, or damaged – for total up to \$299 in free services.** Upon receipt of your claim, we will secure the fastest speed necessary to process your passport. Please read complete terms and conditions of the program at http://www.russianvisaguide.com/passport_insurance.shtml

Russian Visa Guide

1802 Vernon St NW, Washington, DC 20009

Toll-free: 1-888-470-VISA (8472) Phone: 1-202-684-7150 Fax: 1-866-511-7599

On the Web: www.RussianVisaGuide.com; Email: info@russianvisaguide.com

STEP FOUR: Mail your application

Please mail all required documents to us. See document checklist below. We recommend you to send your paperwork via traceable, overnight delivery service such as FedEx, DHL, USPS Express or similar courier.

**Attn: Visa Dept.
Travel & Visa Pro
1802 Vernon St NW,
Washington, DC 20009**

**IMPORTANT SHIPPING
ADVICE:**

If you need to order passport assistance (e.g. New Passport, Add Pages, Renewal, etc.) before we can process your visa, please mail your package to our Passport Center in San Francisco (do not mail your documents to DC OFFICE):
Travel Visa Pro, 2021 Fillmore Street, San Francisco, CA 94115 (415)-229-3210

Required document checklist:

- ✓ Passport (please do not forget to sign)
- ✓ Photograph
- ✓ Visa Order Form
- ✓ Visa Application (please do not forget to sign)

TERMS AND CONDITIONS: Travel & Visa Pro acts only as an agent, and only Embassy/consular officials and U.S. Passport Office agents make the final determination when deciding how fast a visa or passport will be issued and for what period of time (validity) visas can be issued. U.S. Passport Services reserve the right to prioritize the processing according to the departure date provided by the applicant. Embassy/consulate officials also have the right to ask for additional documentation in order to issue a passport or visa. Travel & Visa Pro accepts no responsibility for the services of the Passport Agency or Embassy/Consulate in connection with the granting of passports or visas, nor for any delays, loss of passports or other materials occasioned by such services or by any delivery services such as FedEx, UPS, or the US Postal Service. Damage compensation is not available. In the case where a visa or passport application has been canceled or rejected, the service fee will be non refundable. In case mistake is made on our part in dates/names, please notify us within 12 hours after receipt of your visa for necessary corrections to be made. If your trip has been postponed or dates are changed, some consulates permit visa correction for a fee.

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TRAVEL & VISA PRO ORDER FORM

Call us for assistance – 888-470-VISA (8472)

TRAVELER(S) INFORMATION:

REFERRED BY: _____

Date Passport(s) must be back in your possession or date of your next international trip: ____ / ____ / ____
mm dd yyyy

Exact Dates Visa will be valid for: **ENTRY** ____ / ____ / ____ **EXIT** ____ / ____ / ____
mm dd yyyy mm dd yyyy

Traveler #1 Name: _____
First Last

Traveler #4 Name: _____
First Last

Traveler #2 Name: _____
First Last

Traveler #5 Name: _____
First Last

Traveler #3 Name: _____
First Last

Traveler #6 Name: _____
First Last

RETURN DOCUMENTS TO THIS ADDRESS:

Contact Name: _____ Company: _____

Address: _____ City: _____ State: _____ Zip: _____
NO P.O. BOXES

E-mail: _____ Signature Required for Delivery? YES NO

Phone: _(____) _____ Cell: _(____) _____ Fax: _(____) _____

- Shipping Method :**
- + \$0 (will include my own postage)
 - + \$15 FedEx Express Saver
 - + \$20 FedEx Standard Overnight
 - + \$25 FedEx Priority Overnight
 - + \$39 FedEx Standard Overnight to states of HI, AK, or PR
 - + \$39 SATURDAY FedEx Overnight
 - + from \$39 for International FedEx

SERVICES REQUESTED: Select the type of service you request by placing check mark in the appropriate box

COUNTRY (visa is for): _____ **Visas Type:** TOURIST BUSINESS OTHER _____

Processing time: (see country specific and available options): **ENTER NUMBER OF DAYS:** _____

Number of Entries: SINGLE (one entry, one exit) DOUBLE (two entries, two exits) MULTIPLE (unlimited)

Visa Validity (in months): ONE THREE SIX TWELVE OTHER _____

PLEASE ADD FREE PASSPORT REPLACEMENT COVERAGE FOR \$9.99. By checking this box, I agree to enroll into passport replacement program. I authorize Travel Visa Pro to add \$9.99 charge per person to other fees paid. I have read and understood all terms and conditions of the program which are posted at http://www.travelvisapro.com/index.php?travel_do_index.

PAYMENT METHOD FOR APPLICABLE FEES: please enter total HERE: \$ _____

PAID BY Credit Card Money Order PayPal Check #: _____

I hereby authorize Travel & Visa Pro to charge the cost of its professional visa and passport services to the following card. I agree to pay this amount to my credit card company and agree to terms and conditions. I understand that requirements, fees, and processing times are subject to change without prior notice and all fees are non-refundable. An administrative fee of \$17 will be added to cancelled orders.

Name on Card: _____ Signature: _____

Credit Card #: _____ Security Code: _____ Expiration Date: ____ / ____
mm yyyy

Billing Address: Same as Shipping Other: _____

In San Francisco:
2021 Fillmore Street (2nd floor)
San Francisco, CA 94115-2708
Local: (415) 229-3210

Toll-free: (888) 470-8472
Toll-free fax: (866) 511-7599
On the Web: www.TravelVisaPro.com
Email: info@travelvisapro.com

In Washington DC:
1802 Vernon St NW
Washington, DC 20009
Local: (202) 684 7150

ВІЗАВАЯ АНКЕТА ДЛЯ ЎЕЗДУ Ў РЭСПУБЛІКУ БЕЛАРУСЬ

APPLICATION FOR ENTRANCE TO THE REPUBLIC OF BELARUS

| | | | | | | | | | | | | |
|--|---|--|---|--|---|---|---|---|---|--|---|---|
| 1. Прозвішча/ Family name | | 4. Пол/ Sex | | Фотаздымак/ Photo | | | | | | | | |
| 2. Імя/ First name | | <input type="checkbox"/> мужчынскі/ male <input type="checkbox"/> жаночы/ female | | | | | | | | | | |
| 3. Іншыя імёны, прозвішчы, у тым ліку дзявочае/ Other names or maiden name | | | | | | | | | | | | |
| 5. Дата нараджэння/ Date of birth | | 6. Месца нараджэння/ Place of birth | | | | | | | | | | |
| <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20px; text-align: center;">D</td><td style="width: 20px; text-align: center;">D</td><td style="width: 20px; text-align: center;">M</td><td style="width: 20px; text-align: center;">M</td><td style="width: 20px; text-align: center;">Y</td><td style="width: 20px; text-align: center;">Y</td><td style="width: 20px; text-align: center;">Y</td><td style="width: 20px; text-align: center;">Y</td> </tr> </table> (day/month/year) | | D | D | M | M | Y | Y | Y | Y | краіна/ country..... горад/ city..... раён(вобласць)/ region..... | | |
| D | D | M | M | Y | Y | Y | Y | | | | | |
| 7. Цяперашняе Грамадзянства(ы)/ Current citizenship(s) | | Калі Вы мянялі грамадзянства(ы), калі ласка, назавіце грамадзянства(ы), якія былі ў Вас раней/ If you changed your citizenship(s), please specify citizenship(s) you held previously Дата(ы) змены грамадзянства(аў)/ Dates of acquiring a new citizenship(s) | | | | | | | | | | |
| 8. Тып пашпарта/ Type of passport | | 9. Нумар пашпарта/ Passport number | | Дата звароту Падставы: <input type="checkbox"/> сапраўдны пашпарт <input type="checkbox"/> візавая падтрымка <input type="checkbox"/> фінансавыя сродкі <input type="checkbox"/> страхоўка <input type="checkbox"/> інтэрв'ю Рашэнне по звароту: <input type="checkbox"/> станоўчае <input type="checkbox"/> адмоўнае Тып візы: <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D Кратнасць візы: <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> шм Мэта візіту <input type="checkbox"/> без права працы па найму <input type="checkbox"/> гуманітарная <input type="checkbox"/> дыпламатычная <input type="checkbox"/> з правам працы па найму <input type="checkbox"/> наведванне месцаў пахавання <input type="checkbox"/> на сталае жыхарства <input type="checkbox"/> прыватная <input type="checkbox"/> рэлігійная дзейнасць <input type="checkbox"/> службовая <input type="checkbox"/> транзіт <input type="checkbox"/> турызм <input type="checkbox"/> у метах вучобы <input type="checkbox"/> удзел у спартыўных/ культурных мерапрыемствах Сапраўдная з..... па..... Віза № BLR | | | | | | | | |
| | | 10. Дата выдачы/ Date of issue | | | | | | | | | | |
| | | 11. Кім выдадзены/ Issuing authority | | | | | | | | | | |
| | | 12. Тэрмін дзеяння/ Valid until | | | | | | | | | | |
| <input type="checkbox"/> звычайны/ ordinary <input type="checkbox"/> дыпламатычны/ diplomatic <input type="checkbox"/> службовы/ official <input type="checkbox"/> іншы дакумент/ other document | | 13. Дзе выдадзены/ Place of issue | | | | | | | | | | |
| | | | | | | | | | | | | |
| 14. Месца працы/ Place of work | | Займаемая пасада/ Position | | | | | | | | | | |
| 15. Службовы адрас/ Work address | | работадаўца/ employer дом/ house вуліца/ street горад (населены пункт)/ city (town) раён(вобласць)/ region..... краіна/ state тэлефон/ phone e-mail | | | | | | | | | | |
| 16. Тып візы/ Type of visa requested | | 17. Віза / Visa | | | | | | | | | | |
| <input type="checkbox"/> транзітная/ transit <input type="checkbox"/> кароткачасовая/ short-term <input type="checkbox"/> доўгатэрміновая/ long-term | | <input type="checkbox"/> групавая/ group <input type="checkbox"/> індывідуальная/ individual | | | | | | | | | | |
| 18. Колькасць уездаў/ Number of entries requested | | 19. Тэрмін знаходжання/ Period of stay requested | | | | | | | | | | |
| <input type="checkbox"/> аднаразовая/ single <input type="checkbox"/> двухразовая/ double <input type="checkbox"/> шматразовая/ multiple | | сутак/ days | | | | | | | | | | |
| 20. Тэрмін дзеяння візы/ Visa requested | | з/ from | | | | | | | | | | |
| | | <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20px; text-align: center;">D</td><td style="width: 20px; text-align: center;">D</td><td style="width: 20px; text-align: center;">M</td><td style="width: 20px; text-align: center;">M</td><td style="width: 20px; text-align: center;">Y</td><td style="width: 20px; text-align: center;">Y</td><td style="width: 20px; text-align: center;">Y</td><td style="width: 20px; text-align: center;">Y</td> </tr> </table> (day/month/year) | | | D | D | M | M | Y | Y | Y | Y |
| D | D | M | M | Y | Y | Y | Y | | | | | |
| | | па/ till | | | | | | | | | | |
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| D | D | M | M | Y | Y | Y | Y | | | | | |
| 21. Назва запрашаючай арганізацыі або імя запрашаючай асобы/ Name of inviting organization or person | | | | | | | | | | | | |
| 22. Адрас запрашаючай арганізацыі або асобы/ Address of inviting organisation or person | | | | | | | | | | | | |
| дом(кватэра)/ house (apartment)..... вуліца/ street горад (населены пункт)/ city (town) раён(вобласць)/ region..... тэлефон/ phone e-mail | | | | | | | | | | | | |
| 23. Адрас знаходжання ў Беларусі/ Address of stay in Belarus | | | | | | | | | | | | |
| дом (кватэра)/ house (apartment) вуліца / street горад (населены пункт) / city (town) раён(вобласць)/ region..... гасцініца / hotel..... | | | | | | | | | | | | |
| 24. Мэта візіту (падробязна)/ Purpose of visit (in details) | | | | | | | | | | | | |
| 25. Дамашні адрас/ Home address | | | | | | | | | | | | |
| дом(кватэра)/ house (apartment)..... вуліца/ street горад (населены пункт)/ city (town) раён(вобласць)/ region Краіна / State тэлефон/ phone e-mail | | | | | | | | | | | | |

| <p>26. Ці былі Вы раней у Рэспубліцы Беларусь / Have you ever been to the Republic of Belarus</p> <p style="text-align: center;"><input type="checkbox"/> yes/так <input type="checkbox"/> no/не калі/ when дзе/ where</p> <p>Калі так, вызначце тэрмін, месцы і мэту апошняга візіту/ If yes, please specify dates, places and purpose of your previous visit з якой мэтай/ purpose of visit</p> | | | | | | | | | | | | | | | | | | |
|--|--|---|------------------------|-----------|--|---|---|---|---|---|------------------|--|--|--|--|--|--|--|
| <p>27. Папярэднія візіты ў Рэспубліку Беларусь (на працягу бягучага году)/ Previous stays in the Republic of Belarus (within a current year)</p> | | | | | | | | | | | | | | | | | | |
| <p>28. Ці было Вам калі-небудзь адмоўлена ў беларускай візе альбо віза была анулявана/ Have you ever been refused a Belarusian visa or your visa was cancelled</p> <p style="text-align: center;"><input type="checkbox"/> не/ No <input type="checkbox"/> так/ yes калі/ when</p> | | | | | | | | | | | | | | | | | | |
| <p>29. Ці падпадалі Вы падчас ранейшага знаходжання на тэрыторыі Рэспублікі Беларусь пад адказнасць за парушэнне беларускага заканадаўства/ Have you ever been charged with violating the Belarusian law while in Belarus?</p> <p style="text-align: center;"><input type="checkbox"/> не/ no <input type="checkbox"/> так/ yes калі/ when дзе/ where</p> <p>Станоўчы адказ на пытанне не вядзе да абавязковай адмовы ў выдачы візы, аднак у гэтым выпадку пажадана Ваша асабістая прысутнасць з мэтай правядзення інтэрв'ю з консульскім работнікам/ Positive answer will not necessarily affect negatively the consideration of a visa request, but in this case your presence is requested for an interview with a consular officer</p> | | | | | | | | | | | | | | | | | | |
| <p>30. Ці былі Вы калі-небудзь дэпартаваны з якой-небудзь краіны/ Have you ever been deported from any country</p> <p style="text-align: center;"><input type="checkbox"/> не/ no <input type="checkbox"/> так/ yes калі/ when з якой краіны/ which country</p> | | | | | | | | | | | | | | | | | | |
| <p>31. Транспартны сродак, які прадугледжаны для ўезду ў Рэспубліку Беларусь/ Means of transport available for your travel to the Republic of Belarus</p> | | <p>32. Маршрут руху/ Itinerary</p> | | | | | | | | | | | | | | | | |
| <p>33. Сродкі да існавання падчас знаходжання ў Рэспубліцы Беларусь/ Means available for stay in the Republic of Belarus</p> <p><input type="checkbox"/> наяўныя сродкі/ cash <input type="checkbox"/> крэдытныя карткі/ credit cards</p> <p><input type="checkbox"/> дарожныя чэкі/ travel cheques <input type="checkbox"/> білеты/ tickets</p> <p><input type="checkbox"/> пражыванне/ accommodation</p> | | <p>34. Медыцынская страхавая арганізацыя/ Medical insurance organization</p> <p>.....</p> <p>нумар страхавога поліса/ Insurance policy number</p> <p>тэрмін дзеяння страхавога поліса/ Insurance certificate valid until</p> | | | | | | | | | | | | | | | | |
| <p>35. Сямейнае становішча/ Marital status</p> <p style="text-align: center;"><input type="checkbox"/> знаходжуся ў шлюбе/ married <input type="checkbox"/> разведзены(а)/ divorced</p> <p style="text-align: center;"><input type="checkbox"/> не знаходжуся ў шлюбе/ single <input type="checkbox"/> удавец (удава)/ widow(er)</p> | | | | | | | | | | | | | | | | | | |
| <p>36. Фамілія мужа(жонкі)/ Spouse's family name</p> | | <p>37. Дзявочая фамілія мужа(жонкі)/ Spouse's maiden name</p> | | | | | | | | | | | | | | | | |
| <p>38. Імя і іншыя імёны мужа (жонкі)/ Spouse's first and other names</p> | <p>39. Грамадзянства мужа(жонкі)/ Spouse's citizenship/</p> | <p>40. Дата нараджэння мужа(жонкі)/ Spouse's date of birth</p> <table border="1" style="margin-left: auto; margin-right: auto; text-align: center;"> <tr> <td>D</td><td>D</td><td>M</td><td>M</td><td>Y</td><td>Y</td><td>Y</td><td>Y</td> </tr> <tr> <td colspan="8">(day/month/year)</td> </tr> </table> | D | D | M | M | Y | Y | Y | Y | (day/month/year) | | | | | | | |
| D | D | M | M | Y | Y | Y | Y | | | | | | | | | | | |
| (day/month/year) | | | | | | | | | | | | | | | | | | |
| <p>41. Месца нараджэння мужа (жонкі)/ Spouse's place of birth</p> | | | | | | | | | | | | | | | | | | |
| <p>42. Калі Вас суправаджаюць дзеці і яны ўнесены ў Ваш пашпарт, запоўніце табліцу/ If you are accompanied by children and they are included in your passport fill in the table below</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;">прозвішча/ family name</th> <th style="width: 33%;">імя/ name</th> <th style="width: 33%;">дата і месца нараджэння/ date and place of birth</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table> | | | прозвішча/ family name | імя/ name | дата і месца нараджэння/ date and place of birth | | | | | | | | | | | | | |
| прозвішча/ family name | імя/ name | дата і месца нараджэння/ date and place of birth | | | | | | | | | | | | | | | | |
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| <p>43. Дэкларацыя: я заяўляю, што інфармацыя, якая змешчана ў гэтай анкеце, з'яўляецца дакладнай і праўдзівай. Я ведаю, што паведамленне непраўдзівых звестак альбо адмаўленне ад прадстаўлення неабходных дакументаў можа служыць падставай для адмовы ва ўездзе ў Рэспубліку Беларусь. Я таксама папярэджаны, што, калі гэтая інфармацыя будзе прызнана недакладнай, віза можа быць анулявана ў любы момант. Я абавязуюся па прыбыцці ў Рэспубліку Беларусь ва ўстаноўленым парадку аформіць рэгістрацыю і пакінуць яе тэрыторыю да заканчэння тэрміну дзеяння візы./</p> <p>Declaration: I declare that information in this application is true and correct. I am aware that any false statements or refusal to submit the necessary documents may lead to withholding a leave to enter Belarus. I am also warned that if this information is found to be incorrect, the visa may be cancelled at any time. On arrival to the Republic of Belarus I will register according to the established procedure and leave the territory of the Republic of Belarus before my visa expires.</p> | | | | | | | | | | | | | | | | | | |
| <p>44. Асабісты подпіс/ Signature</p> | | <p>45. Дата запаўнення/ Date</p> | | | | | | | | | | | | | | | | |